



GASSET ADVERT
REQUEST FOR PRE-QUALIFICATION

Kagumu Development Organization (KADO) is Non-governmental organization (NGO) operating in Eastern, Northern and West Nile regions of Uganda.

The organization invites all potential service providers of the under listed goods, services and supplies for the calendar year, 2020 to apply for pre-qualification:

- A. Provision of outside catering services
- B. Hire of vehicles.
- C. Procurement and delivery of assorted stationary
- D. Motorcycle and Motor vehicle repair/ maintenance
- E. Supply of computer and computer consumables
- F. Computer repair and maintenance

Interested service providers can pick and submit pre-qualification forms after payments of a **non-refundable fee of Ugx 50,000 to Kagumu Development Organization, Account Number 90030004571958 in Stanbic bank Mbale branch** or from our offices below by contacting the responsible officers:

| Contact person | District/Office | Contact |
|------------------|------------------------------|-----------------------|
| Kaigo James | Kibuku Head Office | 0754367817 |
| Katooko Jenipher | Yumbe Office | 0752837283/0779837283 |
| Medei Steven | Maracha and Koboko Offices | 0750914090 |
| Nduga Yonah | Madi-Okollo and Arua Offices | 0759220208 |
| Mayega Robert | Pakwachi and Nebbi Offices | 0704377900 |
| Mugoya Rogers | Luwero Office | 0751255500/0773766827 |

Requirements:

1. Memorandum of Article of Association
2. Name Address and Physical location of the Business
3. Valid trade license for your business

4. Certificate of registration
5. Certificate of registration of TIN where applicable
6. Evidence of relevant qualifications of Technical personal
7. National indention (NIN) for the directors

You can also download forms from www.kagumudevelopmentorganization.org . For clarification please call the secretary procurement on 0784001343/0754783617 or send email to kadopallisa@yahoo.com

Note: Sealed forms marked ***“Pre-qualification for (insert the item applied for)”*** and addressed to the **Secretary Procurement Committee** Must be submitted to the above offices not later than **3rd January, 2020 at 5.00 pm prompt**